

Molly SEAMANS

9 ORRIN ST. CAMBRIDGE, MA 02138
617.230.4415
WWW.MOLLYSEAMANS.COM
MOLLY.SEAMANS@GMAIL.COM

EDUCATION

May 2009 MASSACHUSETTS COLLEGE OF ART AND DESIGN › BOSTON MA
Certificate, Graphic Design Certificate Program

May 2001 CONNECTICUT COLLEGE › NEW LONDON CT
B.A. in Studio Art, concentration in Mixed Media

EXPERIENCE

January 2009–Present FREELANCE DESIGN › CAMBRIDGE MA

- › Design book jackets for The MIT Press
- › Developed look and feel and design skin for www.ThePassionFruits.com
- › Produce posters and promotional materials for local artists and musicians

June–August 2008 THE MIT PRESS › CAMBRIDGE MA

Graphic Design Intern

- › Designed book jackets and bindings for three books in the Press catalogue
- › Collaborated directly with book authors and MIT Press editors

July–October 2007 LINDSAY HILL DESIGN › CHARLESTOWN MA

Graphic Design Intern

- › Assisted with production and implementation of existing designs for clients

June 2005–Present KNIGHT SCIENCE JOURNALISM FELLOWSHIPS AT MIT › CAMBRIDGE MA

Administrative Assistant

- › Create all advertisements, brochures and promotions for the program and workshops
- › Coordinate with printers to deliver affordable yet high-quality designs
- › Photo-document the activities of the program for use in promotional materials
- › Update content on the program's Web site
- › Assist in the organization and implementation of workshops and conferences

2001–2005 HARVARD BOOK STORE › CAMBRIDGE MA

Assistant Manager March 2003–June 2005

- › Reduced the store's expenses on supplies by \$12,000 in the 2003–2004 fiscal year
- › Interviewed job applicants, hired new employees along with the store's general manager

COMPUTER SKILLS

Operating Systems Comfortable on Mac and Windows

Programs Proficient in Adobe Illustrator, InDesign, Photoshop, Dreamweaver, Word, Excel and FileMaker
Comfortable designing for HTML, CSS, PHP and Flash